

LEWIS AND CLARK LEAGUE EXPENSE REPORT

(Play-offs, Tournaments, Meets)

Ticket monies must be sent to the treasurer within 10 days of the playoff game.

EVENT: _____

LOCATION: _____ **DATE:** _____

SCHOOLS INVOLVED: _____

<u>TICKET SALES</u>		
NO. SOLD	PRICE	TOTAL
_____ Students	@ _____	\$ _____
_____ Adults	@ _____	\$ _____
GRAND TOTAL:		\$ _____

REIMBURSEMENT FOR HOST MANAGEMENT EXPENSE

DUTY	HOURS WORKED	HOURLY PAY	TOTAL
Ticket Seller		\$10.00	
Ticket Takers		10.00	
Equipment		10.00	
Field Prep		10.00	
Security		10.00	
Score book		10.00	
Timer		10.00	
Announcer		10.00	
Other Event Personnel			
Facility Rental			
Mileage			
GRAND TOTAL EXPENSES			\$

(Line items per hour – not to exceed \$40.00 per item)

****APPROVAL MUST BE OBTAINED IN ADVANCE** for any expenditure other than the above items.

Please remit completed form with check payable to:

Lewis and Clark League

Mail to: Warrenton High School

Attn: Jeanne Hyatt

1700 SE Main

Warrenton, OR 97146

Principal's Signature

School and address to be reimbursed

